

2019 Public Schedule - Computer Skills Courses

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Build a HTML & CSS Website		28 - 30		1 - 3		9 - 11		4 - 6	
Introduction to Computer Architecture			25 - 27		7 - 9		7 - 9		2 - 4
Introduction to Computer Programming (Python)			5 - 7		20 - 22		28 - 30		18 - 20
Introduction to SQL		14 & 15		4 & 5		2 & 3		7 & 8	11-Sep
Introduction to Systems Analysis			20 & 21		12 & 13		1 & 2		9 & 10
Introduction to Technical Support & Networking		7 - 9		22 - 24		23 - 25		25 - 27	
MS Access Fundamentals & Intermediate									
MS Access Advanced									
MS Excel Fundamentals		21		9		10		12	
MS Excel Intermediate (2 Days)		22 & 23		10 & 11		11 & 12		13 & 14	
MS Excel Advanced (1 Day)	12	24	14	12	16	13	11	15	6
MS Excel VBA Level 1 (1 Day)	19	17	21	19	23	20	18	22	13
MS Excel VBA Level 2 (1 Day)	26	31	28	26	30	27	24	29	20
MS Outlook Fundamentals	9		18		1		3		5
MS Outlook Intermediate & Advanced	10		19		2		4		6
MS PowerPoint Fundamentals			3			4			11
MS PowerPoint Intermediate & Advanced			5			5			12
MS Word Fundamentals		14		17		18		20	
MS Word Intermediate		16		18		19		21	

 **Email us now**
info@tlo.co.za

Terms & Conditions:

1. For in-house requirements which can include customisation, group rates will apply. Contact us directly.
2. 100% payable on acceptance of Quote and Signed Booking Form.
3. Accreditation: MICT, W&R Seta, MerSeta, Services, Bank and ETDP Seta's.
4. 100% cancellation fee applies if a confirmed booking is canceled 2 weeks before training.
5. NOTE: Courses will only run if there are a sufficient number of delegates.