

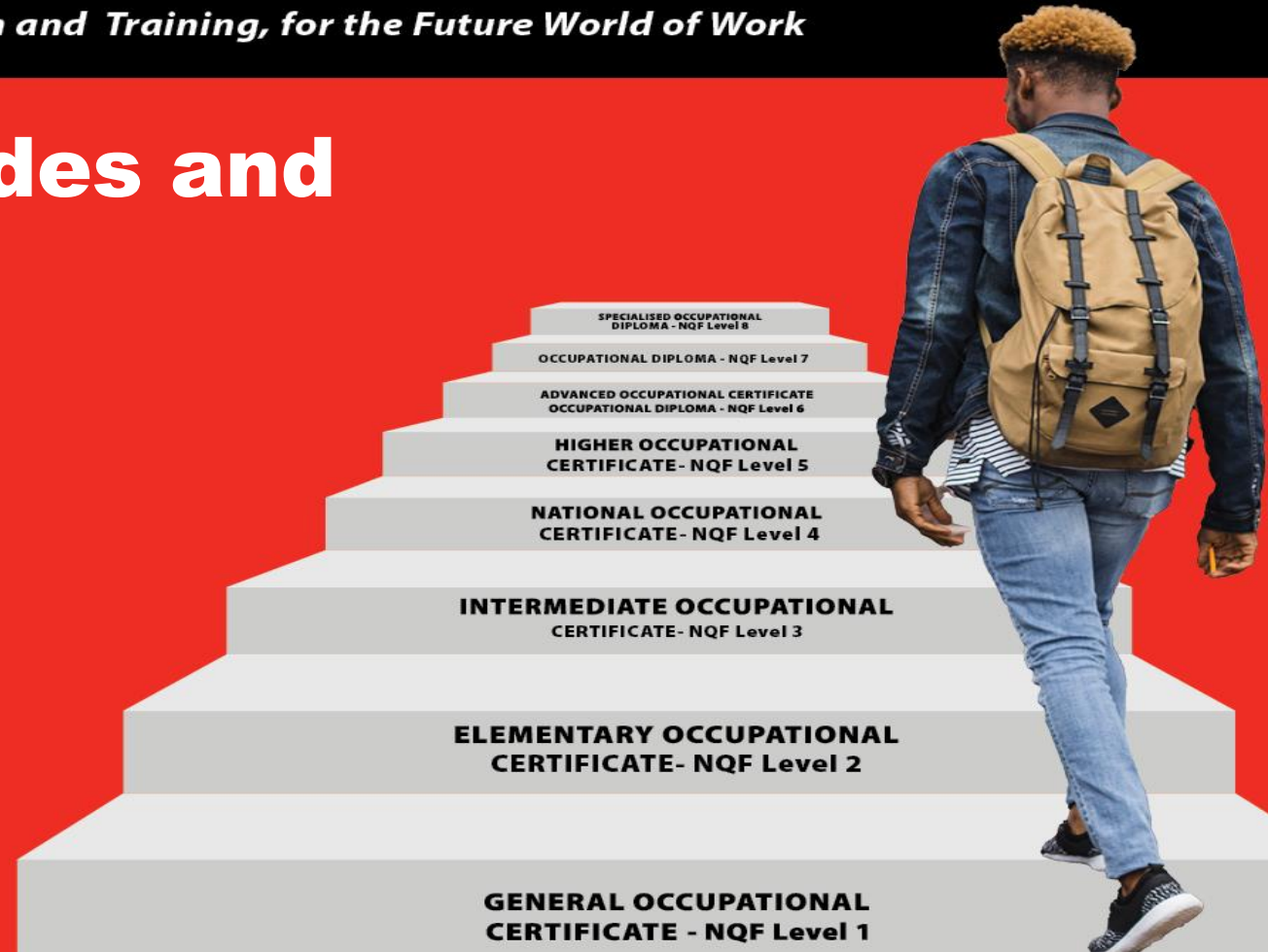
Enhancing Access to and Success in Post-School Education and Training, for the Future World of Work

Quality Council for Trades and Occupations (QCTO)

Accreditation Process

Accreditation Team

PRIVATE SDP Capacitation Workshops



Importance of QCTO Accreditation

Understanding its Role in
Skills Development and
Employability in South Africa

Why QCTO Accreditation Matters

- Ensures alignment with labour market needs.
- Guarantees quality assurance in training programmes.
- Provides national recognition of qualifications.
- Supports economic development through skills training.
- Ensures regulatory compliance for training providers.

Benefits of QCTO Accreditation

- Enhances credibility and trust in training institutions.
- Improves employability and mobility of graduates.
- Promotes standardisation and accountability.
- Enables access to government funding and support.
- Encourages continuous improvement in training quality.

Impact on Skills Development

- Addresses critical skills shortages in the economy.
- Prepares learners for specific occupations.
- Facilitates workplace-based learning and assessment.
- Contributes to national development goals.

Impact on Employability

- Provides industry-relevant qualifications.
- Increases job readiness of graduates.
- Enhances career progression opportunities.
- Builds confidence among employers and learners.

QCTO Accreditation

- QCTO accreditation is vital for quality and relevance in skills training.
- It plays a key role in bridging education and employment.
- Accredited providers contribute to a skilled and competitive workforce.

Fake QCTO Accreditation Letters

- The issue of **Skills Development Providers (SDPs) issuing or using fake QCTO accreditation letters** is a serious concern in South Africa, and the **QCTO has taken a firm stance** against such practices.
- SDPs found guilty of misrepresentation will face **de-accreditation** and potential **legal consequences**.

Challenges with Fake QCTO Accreditation Letters

1. Misleading Learners and Employers

1. Some SDPs falsely claim to be QCTO-accredited, misleading learners into enrolling in unrecognized programmes.
2. Employers may unknowingly accept invalid qualifications, undermining workforce quality.

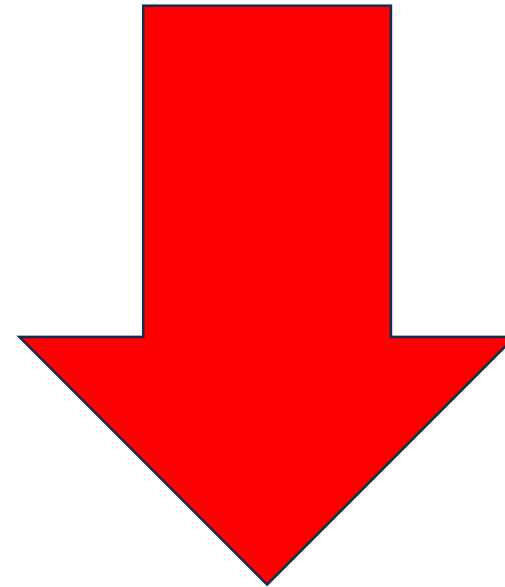
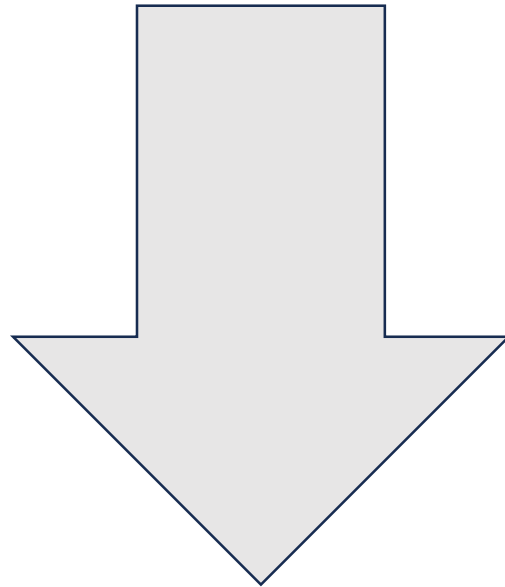
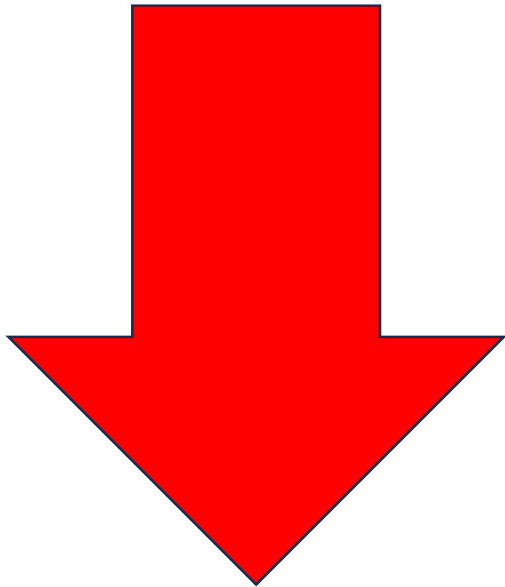
2. Issuing Unauthorized Accreditation Letters

1. SDPs sometimes issue accreditation letters that **falsely imply QCTO endorsement**, including use of the QCTO logo or referencing NQF levels and credits.

3. Undermining the Credibility of the System

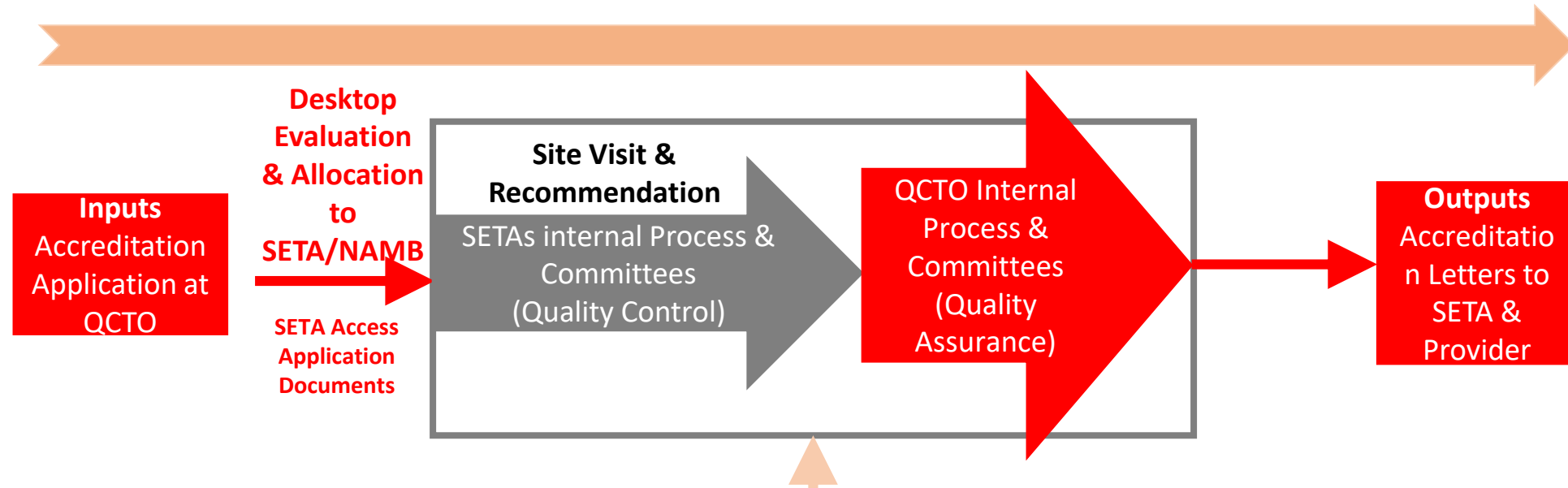
1. These actions erode trust in the national qualifications framework and damage the reputation of legitimate providers.

HOW TO APPLY FOR QCTO ACCREDITATION



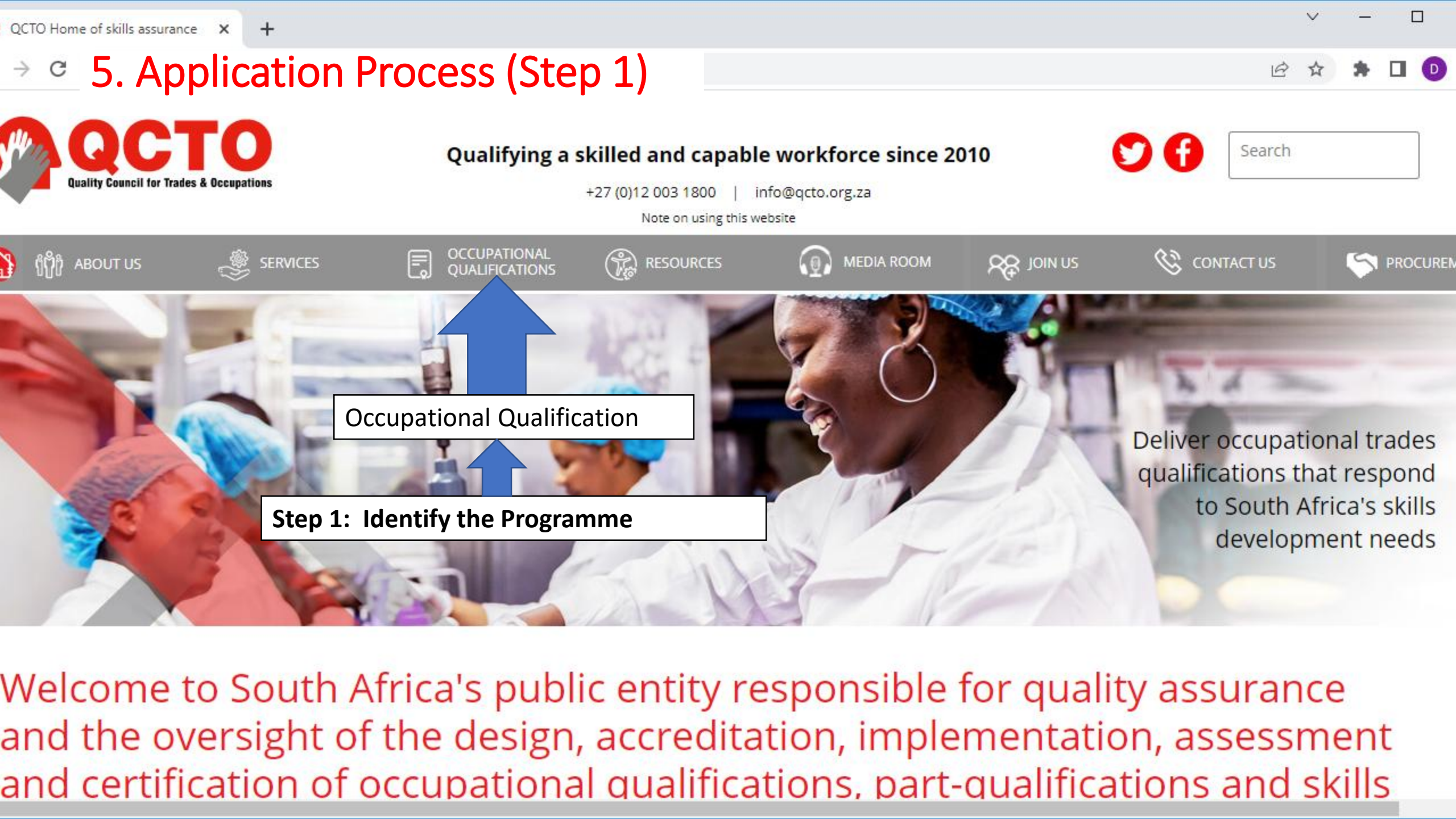
VISION 2027

Accreditations Model



Link

Links for application of different QCTO Accreditation services
(Use Google Chrome or Microsoft Edge – www.qcto.org.za)



5. Application Process (Step 1)



Qualifying a skilled and capable workforce since 2010

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[Note on using this website](#)



Occupational Qualification

Step 1: Identify the Programme

Deliver occupational trades qualifications that respond to South Africa's skills development needs

Welcome to South Africa's public entity responsible for quality assurance and the oversight of the design, accreditation, implementation, assessment and certification of occupational qualifications, part-qualifications and skills

[Overview](#)[Occupational Qualifications and Part Qualifications](#)[Qualifications recommended to SAQA for registration](#)[Qualifications for public comment](#)[Skills Programmes](#)[Learnerships](#)[Quality Assurance of Occupational Qualification Implementation](#)[All Occupational Qualifications and Part Qualifications](#)[Registered Occupational Qualifications and Part Qualifications](#)[Occupational Qualifications and Part Qualifications that have passed their Registration End Date](#)

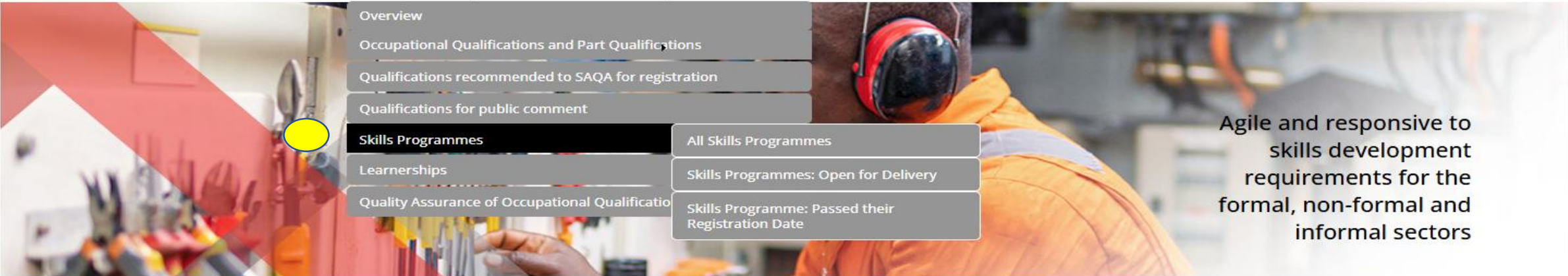
Agile and responsive to
skills development
requirements for the
formal, non-formal and
informal sectors

Welcome to South Africa's public entity responsible for quality assurance and the oversight of the design, accreditation, implementation, assessment and certification of occupational qualifications, part-qualifications and skills programmes.

The Quality Council for Trades and Occupations (QCTO) is a Quality Council established in 2010 in terms of the Skills Development Act (Act 97 of 1998) as amended in 2008.

The QCTO also offers guidance to skills development providers (private and public) and assessment centres who must be accredited by the QCTO in order to implement occupational qualifications.

The QCTO is responsible for the following.

 Overview

Occupational Qualifications and Part Qualifications

Qualifications recommended to SAQA for registration

Qualifications for public comment

Skills Programmes

All Skills Programmes

Learnerships

Skills Programmes: Open for Delivery

Quality Assurance of Occupational Qualifications

Skills Programme: Passed their
Registration Date

Agile and responsive to
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The QCTO also offers guidance to skills development providers (private and public) and assessment centres who must be accredited by the QCTO in order to implement occupational qualifications.

The QCTO is responsible for the following.



ABOUT US



SERVICES



OCCUPATIONAL
QUALIFICATIONS



RESOURCES



MEDIA ROOM



JOIN US



CONTACT US



PROCUREMENT

Occupational and Part qualifications

In some part-qualifications the Curriculum and External assessment Specification documents need to be extracted from the parent qualification.
Use the SAQA link below to access the SAQA Qualification document.

Hide fields Filter Group Sort I ...									
	SA...	QUALIFICATION TITLE	QUALIFICATION TYPE	SAQA LINK	NQF LEVEL	CREDITS	QUALITY PARTNER	ATTACHMENTS	
1	104798	Aalim	Occupational Certificate	Open Link	NQF Level 6	549	HW SETA		
2	118695	Abattoir Foreman	Occupational Certificate	Open Link	NQF Level 4	165	AgriSETA		
3	118696	Abattoir Supervisor	Occupational Certificate	Open Link	NQF Level 3	64	AGRISETA		
4	118712	Above Surface Cleaner	Occupational Certificate	Open Link	NQF Level 1	46	SERVICES SETA		
5	110903	Access Control Officer	Occupational Certificate	Open Link	NQF Level 3	25	SASSETA		
6	118867	Access the Bars Practitioner	Occupational Certificate	Open Link	NQF Level 5	56	HWSETA		
7	118119	Adhesive Binding Machine Operator	Occupational Certificate	Open Link	NQF Level 3	115	Printing SA FP&MSETA		
8	120683	Administrative Attaché	Higher Occupational Cer...	Open Link	NQF Level 5	130	PSETA		
9	101709	Adult Literacy Teacher	Occupational Certificate	Open Link	NQF Level 5	198	ETDP SETA		

SAQA ID

Qualification
Title

Curriculum
and
Assessment
Specification
documents



ABOUT US



SERVICES



OCCUPATIONAL
QUALIFICATIONS



RESOURCES



MEDIA ROOM



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CONTACT US



PROCUREMENT

All Skills Programmes

Skills Programmes are occupationally directed. They focus on practical, simulation and/or work experience. The objective is for certified learners to be more likely to secure employment or be more employable. These Skills Programmes can be provided at entry, intermediate, or advanced levels.

☐ Hide fields ☐ Filter ☐ Group ☐ Sort ☐ ...							
☐	SP ID	Skills Programme Title	NQF Level	Credits	Attachments		
	SP-191213	Barber	3	30			
	SP-230801	Basic Emergency First Aid Responder	2	2			
	SP-240201	Basic End User Computing	3	30			
16	SP-241202	Basic Food Safety Complier	2	16			
17	SP-191221	Basic Furniture Upholsterer	2	28			
18	SP-191210	Basic Kitchen Appliance Repairer	2	27			
19	SP-250122	Battery Based Domestic Energy System Mounter	4	60			
20	SP-191217	Bricklayer's Assistant	1	45			
	SP-230374	C++ Programmer	4	60			
22	SP-221102	Cable Skidder Machine Operator	3	31			

Skills
Programme
ID

Skills
Program
me Title

Curriculum
and SP
Document

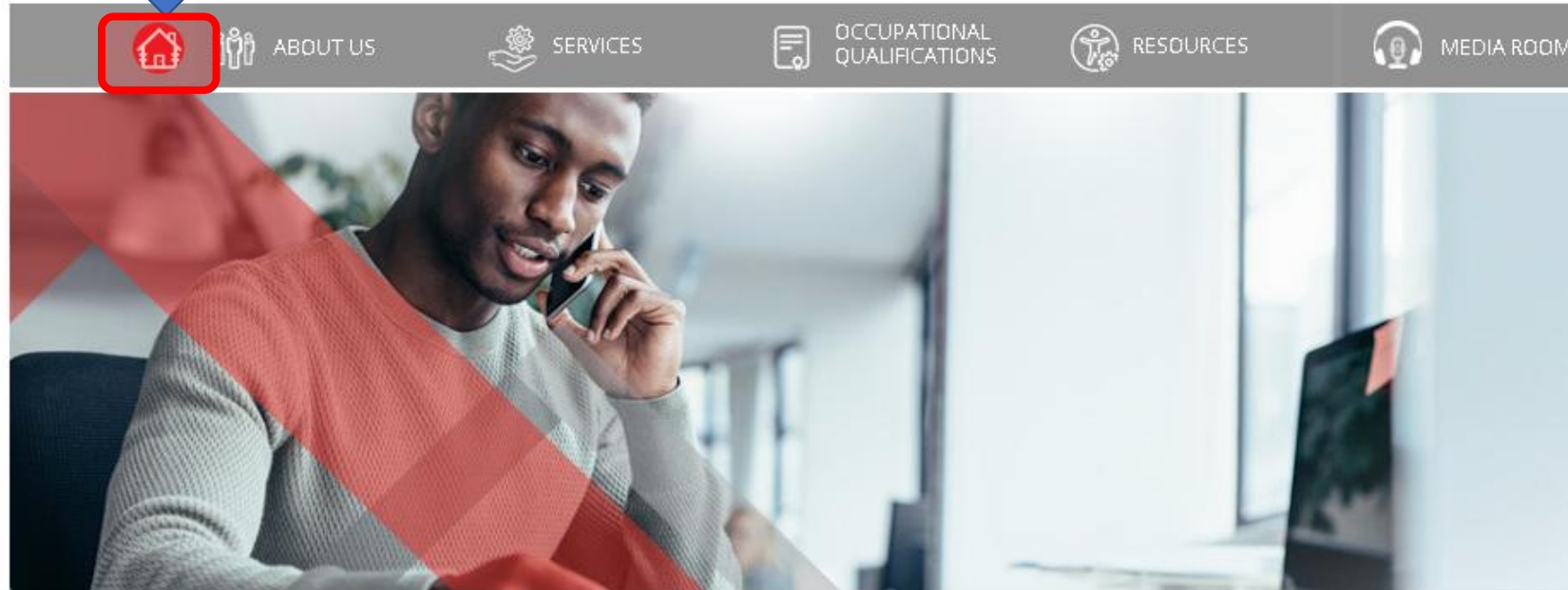
Click Home and **Scroll Down**



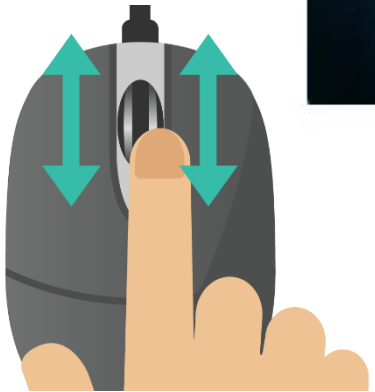
Qualifying a skilled and capable workforce since

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Note on using this website



Welcome to South Africa's public entity responsible and the oversight of the design, accreditation, implementation and certification of occupational qualifications, part-programmes.





maintenance



Advocacy



NOTICE TO STAKEHOLDERS

We have suspended the use of Qualifications Development Facilitators (QDFs) for the development of occupational qualifications, part qualifications and skills programmes with immediate effect. For more information, contact us on info@qcto.org.za.

THE ROAD TO SUCCESS

Read The Road to Success:
The Skills Development Provider's Guide
to Offering Occupational Qualifications

Click
Accreditation
Services and
Forms



Quick Links

Accreditation Services and Forms

Assessment Services and Partners

Certification Services

Verification Services

Skills Programmes

Occupational Qualifications

Database of accredited Skills Development Providers
(SDPs) and Assessment Centres (ACs)

How may we assist you today?

Find an accredited assessment centre

How to apply for a Trade Certificate

Find an accredited skills development provider

Find a list of occupational qualifications

You wish to replace a lost certificate

Apply for development of a new Occupational Qualification

Link to Subject Matter Experts Application

News & Announcements



Latest News



Social Media



QCTO Videos



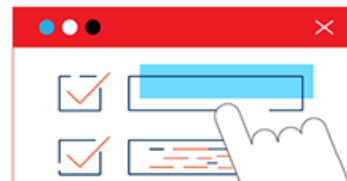
Internet Articles

Quick Fill form

We are confident that you will find what you are looking for on our web site.

However, you are welcome to submit the online form and we will revert to you as soon as possible.

Click to open the online form



Scan & access the online form





NOTICE TO STAKEHOLDERS

We have suspended the use of Qualifications Development Facilitators (QDFs) for the development of occupational qualifications, part qualifications and skills programmes with immediate effect. For more information, contact us on info@qcto.org.za.

THE ROAD TO SUCCESS

Read The Road to Success:
The Skills Development Provider's Guide
to Offering Occupational Qualifications

Quick Links

Accreditation Services and Forms

Any Skills Development Provider offering training - or who wants to provide training - in programmes and qualifications that fall under the Occupational Qualifications Sub-Framework (OQSF), must seek accreditation from the QCTO.

[READ MORE](#)

FORMS

[Application to extend historically registered qualification accreditation](#)

[Skills Development Provider Accreditation \(Occupational Qualifications & Part\)](#)

[Skills Development Provider Accreditation \(Occupational Skills Programmes\)](#)

[Skills Development Provider Accreditation NATED \(N4-N6\)](#)

[Assessment Centre Accreditation Application](#)

[Request to Temporarily Train at a Physical Address different from the Accredited Address](#)

How may we assist you today?

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[Find a list of occupational qualifications](#)

[You wish to replace a lost certificate](#)

[Apply for development of a new Occupational Qualification](#)

[Link to Subject Matter Experts Application](#)

[Full and Part Qualifications](#)

[Skills Programmes](#)

[Assessment Centre Application](#)

[Permission to train at the Venue other than the accredited address.](#)

News & Announcements



[Latest News](#)



[Social Media](#)



[QCTO Videos](#)



[Internet Articles](#)

Skills Development Provider (Occupational Qualifications & Part Qualifications)

Link to qualifications and their respective ID's as well as associated documents can be found at [Full & Part Registered Qualifications \(qcto.org.za\)](https://qcto.org.za) and <https://regqs.saga.org.za/>.

* Required

APPLICANT DETAILS

1. Trading Name of Institution (Entity) *

2. Legal Name of Institution (as per CIPC or Establishing Act for Public Entities) *

3. PHYSICAL ADDRESS (ONE SITE PER APPLICATION FORM)

There must at least be a physical address for accreditation, even if the qualification is an online qualification. *

Skills Development Provider (Occupational Skills Programmes)

Link to available recorded Occupational Skills Programmes as well as associated documents can be found at [Full & Part Registered Qualifications \(qcto.org.za\)](https://qcto.org.za) This form is applicable for skill programmes with record number in the following format eg: SP-191204

* Required

APPLICANT DETAILS

1. Trading Name of Institution (Entity) *

2. Legal Name of Institution (as per CIPC or Establishing Act for Public Entities) *

3. PHYSICAL ADDRESS (ONE SITE PER APPLICATION FORM)

There must at least be a physical address for accreditation, even if the qualification is an online qualification. *

Assessment Centre / Trade Test Centre Accreditation Application

Link to qualifications and their respective ID's as well as associated documents can be found at [Full & Part Registered Qualifications \(qcto.org.za\)](https://qcto.org.za) and <https://regqs.saga.org.za/>.

* Required

APPLICANT DETAILS

1. Trading Name of Institution (Entity) *

2. Legal Name of Institution (as per CIPC or Establishing Act for Public Entities) *

3. PHYSICAL ADDRESS (ONE SITE PER APPLICATION FORM)

There must at least be a physical address for accreditation, even if the qualification is an online qualification. *



Request to Temporarily Train at a Physical Address Different from the Accredited One

Accredited providers can use this link to request permission from the QCTO to conduct training at a different site than the one where the original accreditation was issued. This training should be a temporary measure, and the QCTO reserves the right to visit the site at any time. By submitting this form, you agree to all QCTO Terms and Conditions, as well as the QCTO PAJA, POPIA, and PAIA Policies, which can be found at the following links:

: Terms and Conditions (qcto.org.za); Publications, policies, guidelines & forms (qcto.org.za)

When you submit this form, it will not automatically collect your details like name and email address unless you provide it yourself.

* Required

1. Applicant Title *

Select your answer



2. Applicant Surname *

Enter your answer

3. Applicant Name(s) *

Enter your answer

4. Applicant Capacity *

Enter your answer

Important Notice

Note	Kindly note that our system is automated and acknowledges what you input into the applications.
Ensure	Kindly ensure that the correct SAQA ID/SP IDs are inserted when you apply. (As selected on the QCTO Qualification Database)
Ensure	Kindly ensure that there are no spaces before or after the SAQA ID/SP IDs.
Ensure	Kindly ensure that the correct link is used for the different types of qualifications.

Automatic Acknowledgement Letter – SDP Application



www.qcto.org.za

256 Glyn Street, Hatfield, Pretoria, 0083
Private Bag X278, Pretoria, 0001
+27 12 003 1800

Enquiries: Mabunda.LL@qcto.org.za; Moremedi.G@qcto.org.za
Tel: 012 003 0105/ 1818 / 1821 / 1839 / 1841/3
Reference Number: Apl-A2025-22-01-63349

Date: 2025-01-22T04:12Z

Mr Lavani Lavani
Lavani
Lavani trading as Lavani
1222222
Lavani
Lavani
02 Eastern Cape
1234

N/A
E-mail: Mabunda.LL@qcto.org.za
Contact: 123456789

12345678

Dear Mr Lavani Lavani

RE: ACCREDITATION APPLICATION ACKNOWLEDGEMENT

1. This letter acknowledges receipt of the accreditation application from **Lavani** classified as a **Private Institution (Entity)** to be considered for accreditation in line with the [Skills Development Act 97 of 1998](#) and the [National Qualifications Framework Amendment Act 12 of 2019](#). For **Occupational Qualifications or Parts** utilising **Human Resource Management (HRM) Administrator**, with ID: **121150** with the last date of learner enrollment of .
2. **Lavani** is hereby requested to submit the following mandatory supporting documents and ensure that they are Current, Valid and Fully Signed to the link provided below within 21 Working Days.
3. Should All the documents in Table 1 below not be submitted on or before the **2025-02-21T04:12Z**, please note that your **application will be automatically declined due to a lack of supporting documents**. The accreditation process will only commence once the QCTO has the above documents, which are Current, Valid and Fully Signed where necessary.

Type of Accreditation
SDP ACCREDITATION

Automatic Acknowledgement Letter – AC Application



www.qcto.org.za

256 Glyn Street, Hatfield, Pretoria, 0083
Private Bag X278, Pretoria, 0001
+27 12 003 1800

Enquiries: Mabunda.LL@qcto.org.za; Moremedi.G@qcto.org.za
Tel: 012 003 0105/ 1818 / 1821 / 1839 / 1841/3
Reference Number: Apl-A2025-15-04-98387

Date: 2025-04-15T07:38Z

Mr Lavani Lavani
Lavani
Lavani trading as Lavani
122222222
Lavani
Lavani
Eastern Cape
1234

lavani
E-mail: Mabunda.LL@qcto.org.za
Contact: 123456789

123456789

Dear Mr Lavani Lavani

RE: ACCREDITATION APPLICATION ACKNOWLEDGEMENT

1. This letter acknowledges receipt of the accreditation application from **Lavani** classified as a **Private Institution (Entity)** to be considered for accreditation in line with the [Skills Development Act 97 of 1998](#) and the [National Qualifications Framework Amendment Act 12 of 2019](#). For **Assessment Centre** utilising **Carpenter**, with ID: **94022** with the last date of learner enrollment of .
2. **Lavani** is hereby requested to submit the following mandatory supporting documents and ensure that they are Current, Valid and Fully Signed to the link provided below within 21 Working Days.
3. Should All the documents in Table 1 below not be submitted on or before the **2025-05-15T07:38Z**, please note that your **application will be automatically declined due to a lack of supporting documents**. The accreditation process will only commence once the QCTO has the above documents, which are Current, Valid and Fully Signed where necessary.
4. An additional ten (10) working days may be allowed to correct and provide additional documents. This is the second

Type of Accreditation

**ASSESSMENT CENTRE
ACCREDITATION**

Automatic Acknowledgement Letter – Skills programme Application



www.qcto.org.za

256 Glyn Street, Hatfield, Pretoria, 0083
Private Bag X278, Pretoria, 0001
+27 12 003 1800

Enquiries: Mabunda.LL@qcto.org.za; Moremedi.G@qcto.org.za
Tel: 012 003 0105/ 1818 / 1821 / 1839 / 1841/3
Reference Number: Apl-A2025-24-07-126219

Date: 2025-07-24T10:45Z

Mr Lavani Lavani
Admin
Lavani trading as Lavani
12345656778
Lavani
Lavani
GP-Gauteng
0001

n/a
E-mail: Mabunda.LL@qcto.org.za
Contact: 1011111111

Thaga.D@qcto.org.za
1011111111

Dear Mr Lavani Lavani

RE: ACCREDITATION APPLICATION ACKNOWLEDGEMENT

1. This letter acknowledges receipt of the accreditation application from **Lavani** classified as a **Private Institution (Entity) (02)** to be considered for accreditation in line with the [Skills Development Act 97 of 1998](#) and the [National Qualifications Framework Amendment Act 12 of 2019](#). For **SDP** utilising **Basic Emergency First Aid Responder**, with ID: **SP-230801** with the last date of learner enrollment of **8/22/2029 10:00:00 PM**.
2. **Lavani** is hereby requested to submit the following mandatory supporting documents and ensure that they are Current, Valid and Fully Signed to the link provided below within 21 Working Days.
3. Should All the documents in Table 1 below not be submitted on or before the **2025-08-23T10:45Z**, please note that your **application will be automatically declined due to a lack of supporting documents**. The accreditation process will only commence once the QCTO has the above documents, which are Current, Valid and Fully Signed where necessary.

Type of Accreditation

**SKILLS PROGRAMME
ACCREDITATION**

The QCTO sends link to applicants to upload their compliance documents
(within 2 business days after receiving acknowledgement Letter)

NB: Check your inbox/junk/trash/spam folder

Lesedi Mothamaha shared the folder "Apl-A2025-29-07-Lavani Sam" with you



**Lesedi Mothamaha invited you to
edit a folder**

Upload Documents within 21 days.

- 1.OHS Audit Report
 - 2.Proof of Ownership or Lease Agreement
 - 3.Comprehensive CVs of facilitators, certified ID and qualifications
 - 4.1Business plan
 - 4.2Audited Financial Statement
 5. Valid Tax compliance pin
 - 6.Proof of Registration (PTY, CC, NGO, NPO, CET, Public Institution)
 7. Signed Workplace MoU
 8. Learning material matrix
 9. Signed acknowledgement letter (per qualification)
- NOTIFY ME WHEN UPLOAD IS DONE

 Apl-A2025-29-07-Lavani Sam

 This invite will only work for you and people with existing access.

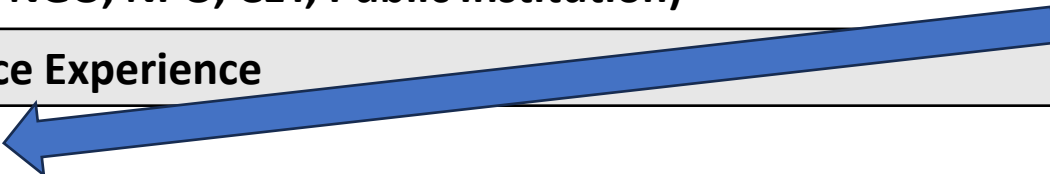
Open

Share

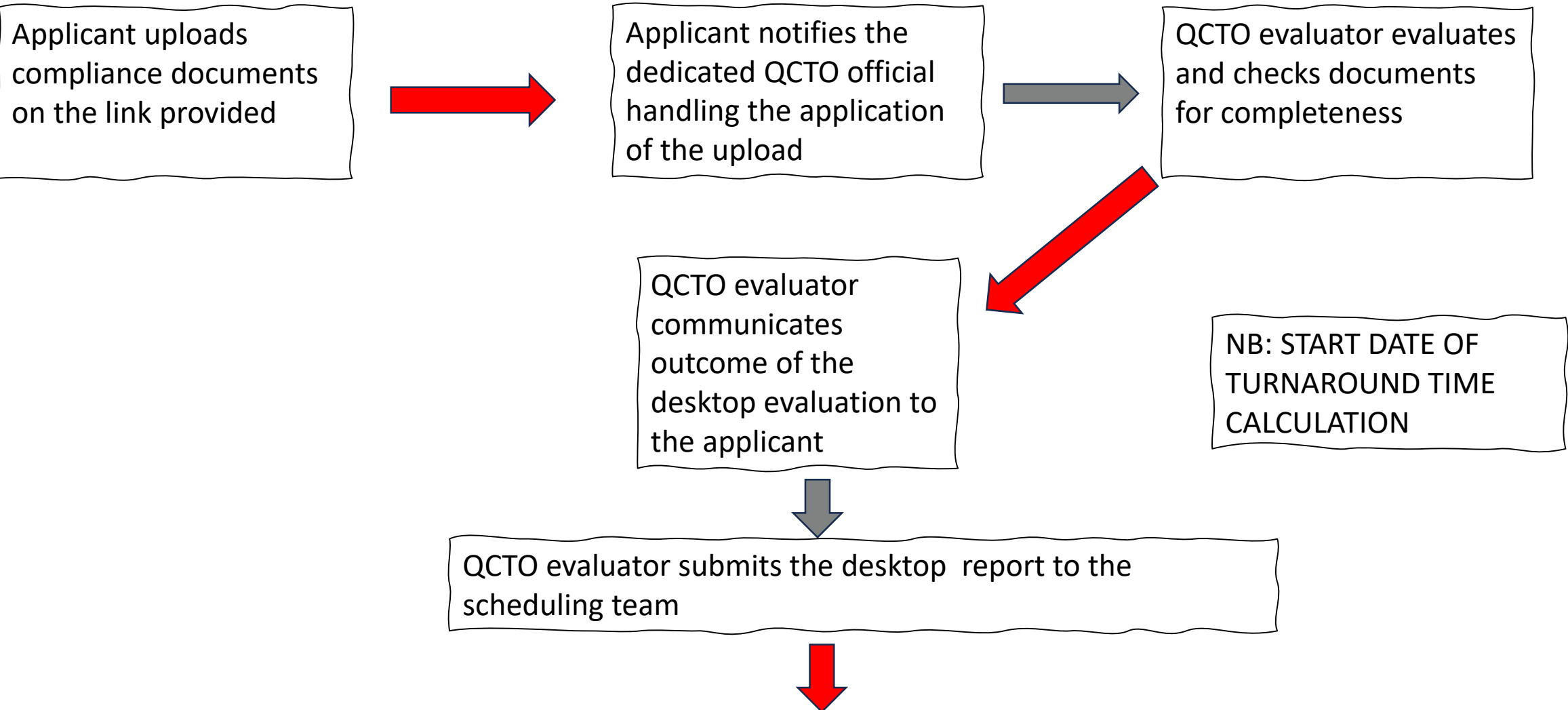
The QCTO sends link to applicants to upload their compliance documents (within 2 business days after receiving acknowledgement Letter)

No	Compliance documents
1	Valid Occupational Health and Safety Audit Report
2	Proof of ownership/lease agreement of the training premises
3	Comprehensive CVs of facilitators, certified ID and qualifications
4	Audited Financial Statement/Business Plan
5	Valid Tax compliance pin, if exempted provide proof of exemption
6	Proof of Registration (PTY, CC, NGO, NPO, CET, Public Institution)
7	Signed MoU/SLA for Workplace Experience
8	Learning Material Matrix
9	A fully completed and signed acknowledgement letter (Per qualification)

The QCTO is responsible for setting the standard in relation to the development of a curriculum document. It is the responsibility of the SDP to align its training material to the set standard



DESKTOP EVALUATION



SITE VISIT SCHEDULING AND ALLOCATION

- The QCTO has partnered with our Quality Partners (SETAs) to conduct site visits for qualifications and Skills Programmes in their sector. Applications which has passed desktop evaluation will be split into two allocations to QPs and internal scheduling

Internal Scheduling	VS	QP Allocation
Monthly schedules are prepared		Allocations sent to QPs (Monthly)
SME/Verifier allocated application for site visit		SME/Verifier allocated application for site visit
Site visit/Audit dates and evaluation instruments communicated to applicants		Site visit dates/Audit and evaluation instruments communicated to applicants
Applicant confirms site visit date within the stipulated timeframe (Form 1)		Applicant confirms site visit date within the stipulated timeframe (Form 1)
Site visit/Audit is conducted on the allocated date (Physically/Virtually)		Site visit/Audit is conducted on the allocated date (Physically/Virtually)

Submission of Site Visit Reports and the Internal Accreditation Committee (IAC)

Internal Scheduling	VS	QP Allocation
SME submits site visit report to the central processing team (QCTO)		SME submits site visit report to the central processing team (QP)
-		QP submits all site visit reports in batches twice a month (15 th and 30 th)
Site Visit reports are analysed and prepared for the IAC		Site Visit reports are analysed and prepared for the IAC
Site visit reports are presented to the IAC (The IAC convenes once a month usually the last Friday of the month)		Site visit reports are presented to the IAC (The IAC convenes once a month usually the last Friday of the month)
Outcomes are prepared based on the decision of the IAC and shared with the applicant		Outcomes are prepared based on the decision of the IAC and shared with the applicant
Accreditation details published on the QCTO Website		Accreditation details published on the QCTO Website

PERMISSION PROCESS

- It is important to note that the QCTO recognizes the growing trend of mobile training units and the ability for training to take place at different venues. If an accredited Skills Development Provider (SDP) intends to provide training at a location other than their usual accredited address, they must apply online on the following link (<https://forms.office.com/r/JmtMcxdT6u>) at least one month prior to the event taking place.
- Please remember the following: Permission is granted only for projects lasting 12 months or less. If the project will last longer, the institution must apply for full accreditation at an alternative venue.
- Training at the new venue can only begin after receiving written permission from the QCTO. The QCTO does not backdate permission letters. Training at the new venue may only commence after receiving written permission from QCTO. Failure to follow this process may result in immediate de-accreditation of the SDP.
- The QCTO will conduct compulsory monitoring on the proposed training.

PERMISSION APPLICATION REQUIREMENTS

Required Documents

SDP or AC name and address;

Copy of the Accreditation Letter for the qualification, part-qualification, or skills programme to be trained;

Name and address of the new venue;

Contact person at the new venue;

Expected training period and expected start date;

Proof of Funding

Valid OHS Report of the new venue

Lease agreement/MoU to utilise the new venue

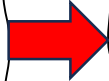
Total number of learners to be trained

List of Learners to be trained at the new venue

QCTO Accreditation Appeal Process Overview

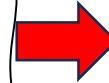
1. Grounds for Appeal:

1. The SDP believes the accreditation decision was made in error.
2. There is new or overlooked evidence that supports compliance.
3. The SDP disputes the findings of the site visit or desktop evaluation.



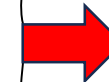
2. Written Appeal Submission:

1. The appeal must be submitted in writing to the QCTO's (IAC).
2. It should reference the original application, the decision received and justify the appeal.
3. Include any supporting documents or evidence **not previously considered**.



3. Review and Outcome

1. QCTO will review the appeal internally, possibly involving a different evaluation team.
2. The outcome may be:
 - **Uphold** the original decision.
 - **Overturn** the decision and grant accreditation.
 - **Request additional information** or a re-evaluation/site visit.



4. Final Decision:

1. The decision made after the appeal is final.
2. If still dissatisfied, the SDP may consider external legal recourse.

Change of Address Process

- Submit a formal letter to QCTO with new address and reason for change.

Provide updated documentation:

- Lease agreement or proof of ownership
- Occupational Health and Safety audit report
- Photos or layout plans of new facility
- The SDP will then complete an application on the QCTO portal
- QCTO will conduct a site verification visit at the new address
- A new accreditation letter will be issued upon approval.

Change of Address will nullify the accreditation of the first address

Re-accreditation Process Overview

- QCTO accreditation is valid for 5 years.
- Re-accreditation is required before expiry to continue operations. The application should be submitted on the QCTO portal at least **6 months** before the expiry of the accreditation
- The re-accreditation involves document submission, evaluation, and site inspection.

Modes of Delivery

The **QCTO (Quality Council for Trades and Occupations)** supports multiple **modes of delivery** for occupational qualifications to accommodate diverse learning environments and accessibility needs. Here's a breakdown of the key delivery modes, with a focus on **Face-to-Face, Hybrid/Blended**, and **Mobile Units**:

Modes of Delivery

Face-to-Face Delivery Mode

This is the **traditional mode** of instruction where learners attend classes physically at a Skills Development Provider (SDP) site.

Key Features:

- Direct interaction between learners and facilitators.
- Practical training conducted in simulated or real workplace environments.
- Requires full compliance with **infrastructure, health and safety, and resource availability** standards.
- Site visits by QCTO are mandatory to verify readiness and compliance.

Hybrid/Blended Delivery Mode

This mode combines **online learning** with **in-person sessions**, offering flexibility while maintaining quality.

Key Features:

- Theoretical components delivered via digital platforms (e.g., LMS).
- Practical components conducted face-to-face or in workplace settings.
- Requires SDPs to demonstrate capacity for **digital delivery**, including:
 - Secure and accessible LMS.
 - Digital learning materials aligned with QCTO standards.
 - Facilitator training for online engagement.

Mobile Units Delivery Mode

Mobile Units are **portable training facilities** designed to reach underserved or rural communities.

Key Features:

- Equipped vehicles or modular setups that deliver training on-site.
- Often used for **artisan trades, agriculture, or community-based programmes**.
- Must comply with QCTO's **minimum standards** for equipment, safety, and learning environment.

Database of Accredited Institutions

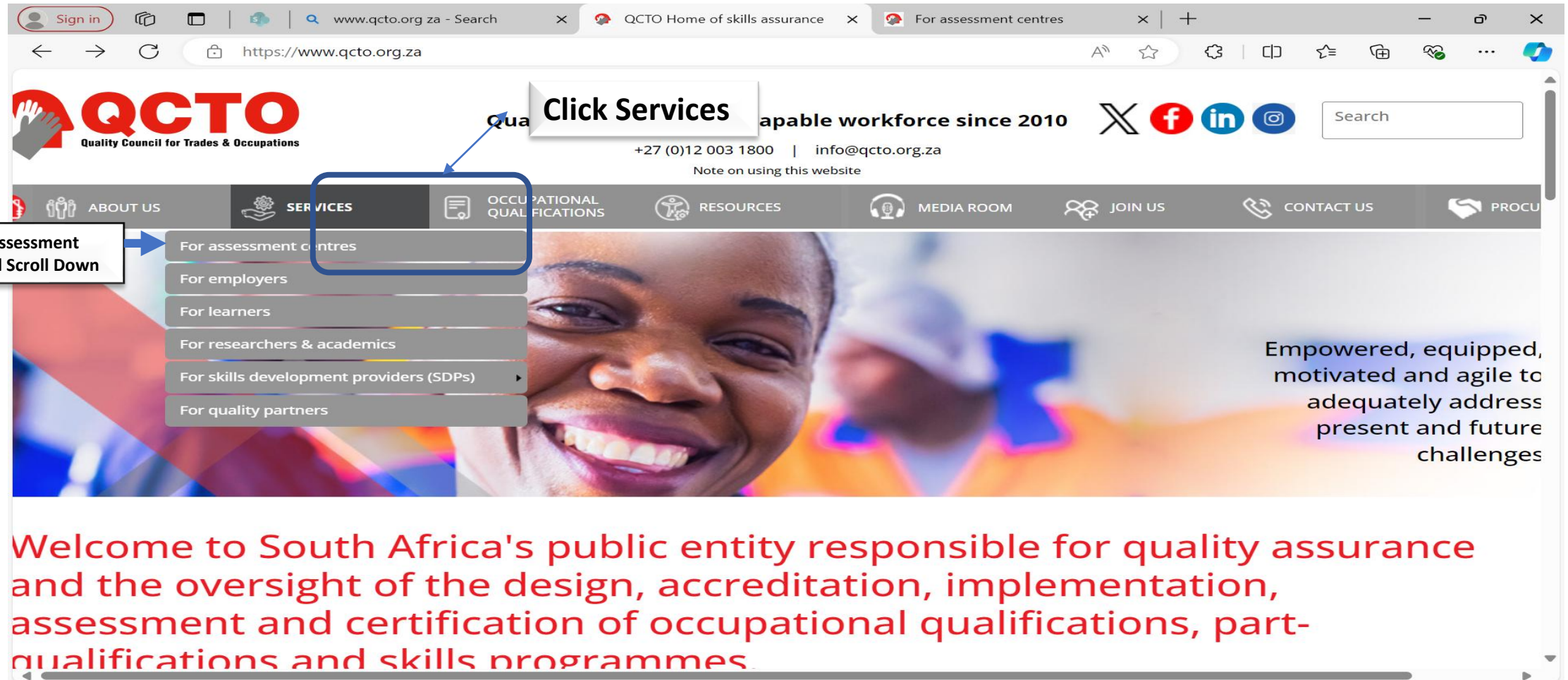


The screenshot shows the QCTO website interface. At the top, the QCTO logo is on the left, followed by the tagline 'Qualifying a skilled and capable workforce since 2010', contact information '+27 (0)12 003 1800 | info@qcto.org.za', and a 'Note on using this website'. Social media icons for X, Facebook, LinkedIn, and Instagram are also present. A search bar is located on the right. Below the header is a navigation menu with icons and labels for 'ABOUT US', 'SERVICES', 'OCCUPATIONAL QUALIFICATIONS', 'RESOURCES', 'MEDIA ROOM', 'JOIN US', 'CONTACT US', and 'PROCURE'. The main content area features a large red banner with the text 'ALL OCCUPATIONAL QUALIFICATIONS' and 'PUBLIC PROPOSED'. A dropdown menu is open under 'SERVICES', listing options: 'For assessment centres', 'For employers', 'For learners', 'For researchers & academics', 'QCTO Skills Development Providers' (highlighted), and 'For quality partners'. Below this, a list of links is displayed: 'List of Skills Development Providers (SDPs) and Assessment Centres (ACs)', 'Accreditation process', and 'Learner enrolment & EISA registration'. A 'Read More' link is also visible. At the bottom of the banner, there are icons for a checklist, a speech bubble, and a graduation cap, with the text 'QCTO Stakeholders' below them.

Database of accredited Skills Development Providers (SDPs) and Assessment Centres (ACs).

Guideline on Verifying an SDP's Accreditation Letter: [Click Here](#). The guideline is attached for reference.

HOW DO DOWNLOAD CHECKLISTS – TRADE RELATED QUALIFICATIONS



The screenshot shows the QCTO website interface. At the top, there is a navigation bar with the QCTO logo, contact information (+27 (0)12 003 1800, info@qcto.org.za), and social media links. Below this is a main navigation menu with options: ABOUT US, SERVICES, OCCUPATIONAL QUALIFICATIONS, RESOURCES, MEDIA ROOM, JOIN US, CONTACT US, and PROCURE. The 'SERVICES' menu is highlighted, and a dropdown menu is visible with the following options: For assessment centres, For employers, For learners, For researchers & academics, For skills development providers (SDPs), and For quality partners. A blue arrow points to the 'For assessment centres' option. A text box on the left says 'Click" For Assessment Centres and Scroll Down'. Another text box at the top right says 'Click Services'. The main content area features a large image of a smiling woman and the text: 'Empowered, equipped, motivated and agile to adequately address present and future challenges'. At the bottom, a red banner contains the text: 'Welcome to South Africa's public entity responsible for quality assurance and the oversight of the design, accreditation, implementation, assessment and certification of occupational qualifications, part-qualifications and skills programmes.'

Sign in

www.qcto.org.za - Search

QCTO Home of skills assurance

For assessment centres

https://www.qcto.org.za

QCTO
Quality Council for Trades & Occupations

Click Services

Capable workforce since 2010

+27 (0)12 003 1800 | info@qcto.org.za

Note on using this website

ABOUT US

SERVICES

OCCUPATIONAL QUALIFICATIONS

RESOURCES

MEDIA ROOM

JOIN US

CONTACT US

PROCURE

For assessment centres

For employers

For learners

For researchers & academics

For skills development providers (SDPs)

For quality partners

Click" For Assessment Centres and Scroll Down

Empowered, equipped, motivated and agile to adequately address present and future challenges

Welcome to South Africa's public entity responsible for quality assurance and the oversight of the design, accreditation, implementation, assessment and certification of occupational qualifications, part-qualifications and skills programmes.

Checklists for Trades-related Qualifications

☐	Checklist	Attachments
1	Armature Winder Occupational SDP	
2	Automotive Electrician Occupational SDP	
3	Automotive motor mechanic Occupational SDP	
4	Boilermaker Occupational SDP	
5	Bricklayer Occupational SDP	
6	Carpenter Occupational SDP	
7	Chef Occupational SDP	
8	Computer Technician Occupational SDP	
9	Construction Plant Operator - Occupational S...	
10	Cook Occupational SDP	
11	Diesel Mechanic Occupational SDP	
12	Electrical line Mechanic Occupational SDP	
13	Electrician Occupational SDP	
14	Fitter and Turner Occupational SDP	

Thank You

GAME
CHANGER

QOQSF

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